

TO: Cape Elizabeth School Board

FROM: Pauline Aportria

DATE: January 21, 2011

RE: Food Service Equipment Expense

In December it was determined that the two door reach-in cooler in the Middle School kitchen was beyond repair and needed to be replaced. The cost for a replacement unit was \$2820.

Also in December because of a fire in the Middle School kitchen clothes dryer we had to replace the washer/dryer unit at a cost of \$975. There was also food lost of \$366 due to smoke contamination. After our insurance deductible of \$1000 we will receive \$341 towards the replacement of equipment and food.

Both the reach-in cooler and the washer/dryer were paid from the lunch program. If the program is in a deficit at the end of the year we will request a fund transfer from the contingency fund.